



## **CREECS Board Meeting: December 12, 2023**

The meeting of the Board of Trustees of *Cape Romain Environmental Education Charter School* was held on December 12, 2023, on the CREECS campus.

❖ **The meeting was called to order at 6:03 PM by Alicia Bruner**

❖ **The following 5 members of the board were present at Roll Call:**

Alicia Bruner, Terri Baldwin, Tonya Jones, Rachel Michi and Zoe Gawrych

Also in attendance, Margaret Crouch (principal), Joanna McClellan (Administrative Assistant)

### **October 2023 Minutes**

Tonya Jones makes a motion to approve the October minutes. Alicia Bruner 2nds and all agree. October minutes approved.

### **New Business**

#### **1. October & November Board Reports**

Alicia Bruner makes a motion to approve the October and November minutes. Tonya Jones seconds and all agree.

*Cam Cooper arrived at 6:10 PM*

#### **2. Construction Update**

1 level to 2 level: 169K to 425K

11K-27K for construction documents

We can build one level and build it to support the 2<sup>nd</sup> level

With 3 classrooms, current bathrooms are ok

The Board needs more information: What can we afford? How quickly can we pay it off? Would 3 full sized classrooms help us out for now?

How much extra revenue do we have?

The accountant needs to get involved with this project: Help us determine how much we can afford per month.

The EE classroom/ Allie Purvis needs to be moved back to the main building/current science lab and add deck and awning. Ease of going back to the outdoor classroom/ animals.

Portable: LVT and subfloor needs to be replaced.

*Win Taylor arrived at 6:22 PM.*

Board agrees to move forward with one level in the gym with structural for level 2.

Construction: 3 classrooms (level one), Breezeway, Dumpster enclosure, Allie's room in main building.

### **3. SPED Coordinator**

Brooke Forbes resigned and this position will remain vacant. Wendy Weeks will come in for Behavior intervention plans. Allison Fender will take over the compliance piece with 1<sup>st</sup> and 4<sup>th</sup> inclusion. With the district's approval, Joanna H McClellan will take over Allison's teaching and Sharon Scott will come in and teach two hours a day after lunch.

Leslie Scott will be moving to middle school and help Leslie Shumard with Math.

Zoe knows someone who may be interested in the Coordinator position. She will reach out to them.

### **4. Maternity Leave**

Charter schools are not required to have a Maternity leave clause for employees. State of SC policy is 6 weeks, full salary.

Alicia Bruner makes a motion to adopt the state policy. Tonya Jones 2nds and all agree. 6 weeks, paid full salary Maternity Leave is adopted for all employees.

Tonya Jones also would like for the Board to discuss current salaries. Compare to the county schools.

Increase salaries?

Bonuses?

Certified vs non-certified pay scale, years of experience, etc.

Margaret will have this information for the Board by the next meeting.

### *Adjournment*

Alicia Bruner makes a motion to adjourn at 7:22 pm. Terri Baldwin seconds and all agree. Meeting adjourned at 7:22 pm.

Respectfully Submitted,

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Joanna T. McClellan