



CREECS Board Meeting: July 18, 2023

The meeting of the Board of Trustees of *Cape Romain Environmental Education Charter School* was held on July 18, 2023, on the CREECS campus.

❖ **The meeting was called to order at 6:00 PM by Alicia Bruner**

❖ **The following 5 members of the board were present at Roll Call:**

Alicia Bruner, Win Taylor, Lindsay Holbrook, Tonya Jones, and Rachel Michi.

Also in attendance, Margaret Crouch (principal) & Joanna McClellan (Administrative Assistant)

June 2023 Minutes

Alicia Bruner makes a motion to approve the June minutes. Rachel Michi 2nds and all agree. June minutes approved.

Terri Baldwin and Meaghan Rhodes arrive 6:11 PM

New Business

1. June Board Reports

Audit firm is Martin Smith.

Please find out what "ask client" is.

Ask about the total expense line.

What goes into Pupil activities?

Alicia Bruner makes a motion to approve the June Board reports, Terri Baldwin seconds, all agree. June reports approved.

The Board needs the reports on the 2nd Tuesday of the month, one week before the scheduled monthly meeting.

2. Board Report Questions Answered

See explanation.

ESSER III Amendment

Counselor has been contracted and not hired, just a mistake.

The little amount left over in salaries will go to cleaning.

Board Approved.

3. Enrollment Update

Mr. David looked at the portable. Ventilation is needed. He will be working on a plan for that building, then the floors will be next.

Each classroom needs Blinds. Terri will be looking for a good blind for classrooms.

4. Crisis Management Plan

Please see attached plan.

Board agrees to stay with and adopt the current plan.

5. Summer Repairs

Living fence: Win is on this project. Should we hire a local company?

Painting: Same white. Two upstairs rooms and old back portable will be painted. Hallway will be the split color.

Thursday: take up floor and install new ones

Underneath on new portable: Mr. David cut bigger holes for ventilation. Needs to be fixed. Rachel Michi's husband can look at this.

Wood rot on walkway

Gutters need to be fixed on walkway into the gym

Michelle will send setbacks, Alicia will check on this.

Drip line of oak tree, flags out.

Mr. Kemp Simmons is working on a donation for the school.

*Margaret side note..

Michael Bowers has reached out to Margaret and has resigned from the Board, effective today, 07/18/2023.

Alicia Bruner makes a motion to ask Kemp Simmons to join the Board in Mike's absence. All agree. Margaret will reach out to him.

Adjournment

Meaghan Rhodes makes a motion to adjourn at 6:57 pm. Tonya Jones seconds and all agree. Meeting adjourned at 6:57 pm.

Respectfully Submitted,

Joanna T. McClellan